KU TPE Application Planning & Checklist

This document provides application guidance for prospective students applying to KU Transition to Postsecondary Education.

It is recommended to submit disability and IEP documentation **prior to completing the applications below** since this determines eligibility. Please email documentation to kutpe@ku.edu or mail to the Program Coordinator at:

KU Transition to Postsecondary Education
Joseph R. Pearson Hall, Room 521
1122 West Campus Rd
Lawrence, Kansas 66045-3101

Be sure to have all reference letters and transcripts ready to upload as you complete the online applications. We do not accept these materials via email. The KU Application can be saved and completed in parts. The KU TPE Part 2 Application **must** be completed at one time as you will not be able to log back in to complete any portions.

Students should write the essay questions on the KU TPE application using their own skills and words. Admission decisions are not made on grammar, spelling, etc. It is important that they complete their own application. It is helpful to type it in a Word document first, and then copy/paste the text into the application.

Part 1: Apply to KU as non-degree seeking student
https://admissions.ku.edu/apply

☐ Upload transcripts from high school.
☐ Upload transcripts from any college or postsecondary program.
☐ Student/Family Information
- Student's Name
- Student's Address
- Student's email
- Date of birth
- Gender

- Phone number
- Parent/Guardian Name
- Parent/Guardian Email
- Parent/Guardian address (if different from student)

☐ <mark>IMPORTANT: When KU application process is completed, please email KU TPE at kutpe@ku.edu to let us know you have competed this step.</mark>

Part 2: Apply to KU TPE

KU TPE FA2024 Application Part 2

☐ Upload Three (3) letters of recommendation from individuals who know the applicant, representing each of the following areas (specific questions included on each reference form).

- Personal (e.g., friend)
- High School Teacher or Guidance Counselor
- Employer or Volunteer reference (or someone who can discuss student's employment experience, example: transition coordinator)

Supports:

- Do you receive personal, in-home or community support services from an agency? Yes/No
    - If yes, Agency Name:
    - Agency City
    - Agency State
    - Agency Case Manager

Housing:

- If accepted into KU-TPE, what is your living preference for your FIRST YEAR?
    - Live on-campus student housing (e.g., Residence Halls, Cost Approx: $10,000-$11,000/year)
    - Live at home
    - Other
- If accepted into KU-TPE, what is your living preference for your SECOND YEAR?
    - Live on-campus student housing (e.g., Residence Halls)
    - Live at home
    - Other

Education Experience:

- Name of high school attended (include city and state)
- Year of graduation
- High school graduation status (Certificate of completion, standard diploma, modified diploma, GED or High School equivalent certificate)

Essay:

- Describe your strengths
- Describe your dreams for the future
- What do you hope to gain from attending KU?

Part 3: Documentation

If you haven't already, please be sure to submit your documentation of intellectual disability.

☐ *Documentation of Intellectual Disability
- IEP
- Physician's documentation
- Social Security Administration documentation
- Psychological or Neuropsychological Evaluation Summary
- Comprehensive Evaluation Summary
- Vocational Rehabilitation documentation

☐ *Most recent IEP from last year in high school (if not included as documentation of disability above)

*Please note: documentation of intellectual disability and/or IEP do not need to be uploaded to the application. Please email documentation to kutpe@ku.edu or mail it to:

KU Transition to Postsecondary Education
Joseph R. Pearson Hall, Rm. 521
1122 West Campus Rd.
Lawrence, Kansas 66045-3101