Application Planning Document

The application planning document provides information that is required to complete the online application. The purpose of the document is to act as a guide for the applicant to gather required application information prior to entering the online application. Once the application has been started it cannot be saved and completed at a later time. Please note the required essay questions, it may be helpful to type these ahead of time in a word document and paste them into the online application.

Application Materials Checklist:

☐ *Documentation of Intellectual Disability
  - IEP
  - Physician’s documentation
  - Social Security Administration documentation
  - Psychological or Neuropsychological Evaluation Summary
  - Comprehensive Evaluation Summary
  - Vocational Rehabilitation documentation

☐ *Most recent IEP from last year in high school (if not included as documentation of disability above)

☐ Upload Three (3) letters of recommendation from individuals who know the applicant, representing each of the following areas (specific questions included on each reference form).
  - High School Teacher or Guidance Counselor
  - Employer or Volunteer reference (or someone who can discuss student’s employment experience, example: transition coordinator)
  - Personal (e.g. friend)

*Please note: documentation of intellectual disability and/or IEP do not need to be uploaded to the application. Please fax (785-864-7605) or mail documentation to:

Megan Heidrich
Program Coordinator
KU-Transition to Postsecondary Education
1200 Sunnyside Ave.
Lawrence, KS 66045
Required Application Information:

Student/ Family Information:
- Student’s Name
- Student’s Address
- Student’s Email
- Date of Birth
- Gender
- Phone Number
- Parent/Guardian Name
- Parent/Guardian Address (if different)
- Parent/Guardian Email
- Parent/Guardian Phone number

Education Experience:
- Name of high school attended (include city and state)
- Year of graduation
- Have you attended college or a postsecondary training program before? Yes/No
- If yes, where?
- Have you taken high school general education classes? Yes/No
- If yes, please list the general education classes you completed:
- What are the most helpful accommodations and/or modifications you received in high school general education courses?
- Did/do you have homework in high school? Yes/No
- What are the typical ways you complete homework? Please include specific homework accommodations and/or modifications you find helpful.

Employment/Work Experience Field:
- Two most recent jobs
  - Dates of employment
  - Place of employment
  - Job duties
  - Paid/Unpaid
- What is your dream job?

Supports:
- Do you receive personal, in-home or community support services from an agency? Yes/No
  - If yes, Agency Name:
  - Agency City
  - Agency State
  - Agency Case Manager
  - List the services they provide:
Housing:
- If accepted into KU-TPE, what is your living preference for your FIRST YEAR?
  - Live on-campus student housing (e.g. Residence Halls, Cost Approx: $10,000-$11,000/year)
  - Live at home
  - Other
- If accepted into KU-TPE, what is your living preference for your SECOND YEAR?
  - Live on-campus student housing (e.g. Residence Halls)
  - Live at home
  - Other

Essay:
- Describe your strengths
- Describe your dreams for the future
- What do you hope to gain from attending KU?
- Describe the types of supports you use to help you make decisions and advocate for your needs.