

Application Planning Document

The application planning document provides information that is required to complete the online application. The purpose of the document is to act as a guide for the applicant to gather required application information prior to entering the online application. Once the application has been started it cannot be saved and completed at a later time. Please note the required essay questions, it may be helpful to type these ahead of time in a word document and paste them into the online application.

Application Materials Checklist:

- *Documentation of Intellectual Disability
 - IEP
 - Physician's documentation
 - Social Security Administration documentation
 - Psychological or Neuropsychological Evaluation Summary
 - Comprehensive Evaluation Summary
 - Vocational Rehabilitation documentation
- *Most recent IEP from last year in high school (if not included as documentation of disability above)
- Upload Three (3) letters of recommendation from individuals who know the applicant, representing each of the following areas (specific questions included on each reference form).
 - Personal (e.g. friend)
 - High School Teacher or Guidance Counselor
 - Employer or Volunteer reference (or someone who can discuss student's employment experience, example: transition coordinator)

***Please note: documentation of intellectual disability and/or IEP do not need to be uploaded to the application. Please fax (785-864-7605) or mail documentation to:**

Amber Grant
Program Coordinator
KU-Transition to Postsecondary Education
1200 Sunnyside Ave.
Lawrence, KS 66045

Required Application Information:

Student/ Family Information:

- Student's Name
- Student's Address
- Student's email
- Date of birth
- Gender
- Phone number
- Parent/Guardian Name
- Parent/Guardian Address (if different)
- Parent/Guardian Email
- Parent/Guardian phone number

Education Experience:

- Name of high school attended (include city and state)
- Year of graduation
- Have you attended college or a postsecondary training program before? Yes/No
- If so, where?
- Have you taken high school general education classes? Yes/No
- If yes, please list the general education classes you completed
- What were the most helpful accommodations and/or modifications you received in high school general education courses?
- Did/do you have homework in high school? Yes/No
- If yes, please describe the types of homework you completed:
 - Writing Assignments, please describe
 - Worksheets, please describe
 - Reading Assignments, please describe
 - Presentations, please describe
 - Projects (single or group)
- What are the typical ways you complete homework? Please include specific homework accommodations and/or modifications you find helpful.

Employment/Work Experience Field:

- Are you currently employed? Yes/No
 - If yes, where?
 - What is your job?
 - Is this a paid position?
 - How long have you worked in this job?
 - How did you find this job and what steps did you take to get the job?
- Two most recent jobs
 - Dates of employment
 - Place of employment

- Job duties
 - Paid/Unpaid
- What is your dream job?

Supports:

- Do you receive personal, in-home or community support services from an agency? Yes/No
 - If yes, Agency Name:
 - Agency City
 - Agency State
 - Agency Case Manager
 - List the services they provide:

Housing:

- If accepted into KU-TPE, what is your living preference for your FIRST YEAR?
 - Live on-campus student housing (e.g. Residence Halls, Cost Approx: \$10,000-\$11,000/year)
 - Live at home
 - Other
- If accepted into KU-TPE, what is your living preference for your SECOND YEAR?
 - Live on-campus student housing (e.g. Residence Halls)
 - Live at home
 - Other

Essay:

- Describe your strengths
- Describe your dreams for the future
- What do you hope to gain from attending KU?
- Describe the types of supports you use to help you make decisions and advocate for your needs.